



**INDIAN MARITIME UNIVERSITY
KOLKATA CAMPUS**

P-19, Taratala Road, Kolkata – 700088

An ISO– 9001: 2008 Certified Institute

E-mail: director.kolkata@imu.ac.in

Phone: Office:24014673/74/76/77/78 Fax:24014333 Hostel: 24014675

DETAILED PROCEDURE FOR LATERAL ENTRY ADMISSION-2020

It is proposed to fill the seats available for the B Tech (Marine Engineering) program being conducted at IMU, Kolkata campus for Academic Year 2020 through lateral entry scheme (admission into 2nd year).

The duration will be three academic years consisting of six semesters of course work. For details of the program and fees please refer to the Academic Brochure for 2020 available at www.imu.edu.in.

Indian Maritime University invites applications from eligible candidates fulfilling the educational and other eligibility criteria for the UG program at its Kolkata Campus through the lateral entry scheme.

1. Age Limit:

- i) Minimum age 17 years
- ii) Maximum age 25 years

Note: a) For Scheduled Caste (SC) & Schedule Tribe (ST) candidates, maximum age relaxation is for five (5) years.

b) The maximum age limit for candidates belonging to Non-creamy layer of "Other Backward Classes" (OBC) Category shall be relaxed by 3 Years.

c) The maximum age limit for female candidates of each Category shall be relaxed by additional 2 years.

2. Educational Qualifications: Candidates who have passed:

3-years Engineering Diploma in Marine/ Mechanical / Electrical / Electrical & Electronics, from the colleges approved by AICTE or State Board of Technical Education with minimum 55% of aggregate marks in the last year of Diploma Course.

[OR]

4 years Diploma in Shipbuilding Engineering from the colleges approved by AICTE or State Board of Technical Education with minimum 55% aggregate marks in the last year of diploma course.

[OR]

1st year from the Engineering College in other streams like Mechanical or Electrical approved by AICTE with minimum 60% average marks.

AND

The candidate must have secured a minimum of 50% marks in English language at 10th or 12th or in the Degree/Diploma Course conducted by a recognized board or University.

The candidate should have completed the diploma within its stipulated duration of 3 or 4 years as the case may be.

3. **No. of seats vacant:** Total No of seats vacant are **39** and admissions will be made in the order of merit based on aggregate percentage of marks in their respective diploma.

Name of the Course	Name of IMU Campus	No. of seats
B.Tech(Marine Engineering)	Kolkata Campus	39

4. **Procedure to follow:**

A. Interested candidates should download the application form from www.imu.edu.in, www.merical.ac.in and submit the same along with photocopies of certificates and mark sheets attested by Gazetted Officer by speed post so as to reach the following address on or before **01.09.2020**.

**The Director,
Indian Maritime University, Kolkata Campus
P-19, Taratala Road, Kolkata-700088**

The applications received will be scrutinised category wise based on the age and qualifying educational criterion and shortlisted based on merit only. The list of shortlisted and waitlist candidates will be put up in the website www.merical.ac.in. The shortlisted candidates will also be intimated by e-mail.

B. In the view of present situation arise due to the pandemic COVID-19, for this year only the shortlisted candidates will be required to send following documents by Speed Post at IMU, Kolkata Campus on or before **20.09.2020**.

- I. Admission Form (ADM – 2)
- II. Undertaking (APPENDIX-I)
- III. Affidavit by the Student (APPENDIX-II)
- IV. Affidavit by Parent / Guardian (APPENDIX-III).
- V. Affidavit by Hosteller (APPENDIX-IV): Submit after allotment of Hostel
- VI. Undertaking (APPENDIX-V)
- VII. Approved Medical Fitness Certificate from DGS approved doctors complying with MS Act.
- VIII. Photo copy of Indian Passport.

C. After the verification of certificates and documents, the candidate will be issued the admission letter online.

D. IMU reserves the right to allocate any leftover seats in any category to waitlisted candidates in that category or to any other remaining categories.

E. After the pandemic situation is normal, verification and submission of certificates will be done at IMU Kolkata Campus.

F. Candidates admitted are required to apply for allocation of Indian National Database of Seafarers (INDoS) number from the Directorate General of Shipping. A prerequisite for application for INDoS is a valid Passport. The applicants must have a valid Passport at the time of admission. Candidate having no passport should apply passport in Tatkal mode so that during admission candidates can submit passport.

G. If at any point of time during the course or after the course, any documents of candidate (10th Marksheet, 12th Marksheet, Diploma/Degree Marksheet for all semesters, Diploma Pass Certificate, Community Certificate for OBC(Non-Creamy Layer)/SC/ST/EWS, Medical Fitness Certificate) found to be false in any stage, the registration and admission of the candidate will be cancelled by university without refund of the any fees.

H. Due to COVID-19 Pandemic, the Selected candidates will have to join the online classes this year for 3rd Semester from 5th October, 2020 (tentative).

5. **Application Fee:**

An Application Fee for Rs.1000/- for General/OBC candidates and Rs.700/- for schedule Caste /Scheduled Tribe candidates to be paid along with the submission of application in the form of Demand draft payable at Kolkata in favour of Indian Maritime University, Kolkata Campus.

6. **Fee to be paid after confirmation of admission:**

A. Upon confirmation of admission, due to COVID-19 Pandemic, this year, the candidates are instructed to pay the following fees by **Demand draft** through Speed Post to IMU, Kolkata campus on or before **20.09.2020** for formal registration.

I. An **Admission Registration Fee** of **Rs.10,000/-** through a Demand Draft in favour of **Indian Maritime University, Kolkata Campus payable at Kolkata.**

II. **Rs.25,000/-** towards **Programme Fee** through Demand Draft in favour of **Indian Maritime University, Kolkata Campus payable at Kolkata.**

III. **The Semester Fee** of **Rs.1,00,000/-** should be paid for **3rd semester fee** for registration through a Demand Draft in favour of **Indian Maritime University, Kolkata Campus payable at Kolkata.**

IV. **A Fee** of **Rs.20,000/-** should be paid at the campus as **Caution Deposit (refundable)** through a Demand Draft in favour of **Indian Maritime University, Kolkata Campus payable at Kolkata.**

B. Balance fee for 2nd year (4th Semester) Rs.1,00,000/- will be paid in the next Semester, i.e. 2021.

Contact:

For any clarifications please send an e-mail to: director.kolkata@imu.ac.in or dradmin.kolkata@imu.ac.in

एडीएम-2 /ADM - 2



भारतीय समुद्री विश्वविद्यालय, कोलकाता परिसर
INDIAN MARITIME UNIVERSITY, KOLKATA CAMPUS
पी-19, तारातला रोड, कोलकाता - 700 088
P-19, Taratala Road, Kolkata – 700088

1. First NameMiddle name.....
Last Name
2. C.E.T. Registration No.....
3. ProgrammeName : B. Tech(ME) /M.Tech(MTM)/M.B.A(ITL).....
4. Session joined Year/Sem
5. Date of Birth
6. Place of BirthState of domicile
7. Gender : Male/Female
8. Email ID of Cadet :
9. Alternative email ID
10. Mobile Number of Cadet
11. Nationality Religion
12. Category:
13. GEN/SC/ST/OBC/EWS.....
14. Blood Group
15. Permanent Address :
Street.....
City.....State Pin code
Police StationPost OfficeDist.....
Nearest Railway Station.....

16. Correspondence Address
- Street.....
- City.....State Pin code
- Police StationPost OfficeDist.....
17. Correspondence to whom: Father/Mother/Guardian
18. Name of Father.....
- Father's occupation
- Office Address
-
- Father's monthly income.....Father's E-mail ID.....
- Father's mobile No..... Telephone No.....
19. Name of Mother
- Mother's occupation (if employed).....
- Office Address
-
- Mother's monthly income (if employed)Mother's mobile No.....
-Mother's E-mail ID.....Telephone No.....
20. Name of Local Guardian.....
21. Address & telephone Number of Local Guardian
-
-
22. Language Spoken:.....
23. Medium of last EducationLast class studied

I hereby declare that all information furnished above are true and correct.

Signature of Dealing Asstt

Signature of Candidate

APPENDIX - I
UNDERTAKING

To
The Campus Director
Indian Maritime University Kolkata Campus,
P-19, Taratolla Road
Kolkata - 700 088

Sir,

1. I, Shri / Ms..... Regn No.
Son/Daughter of Shri.....hereby accept the order
dated.....for training in the Indian Maritime University Kolkata Campus (hereinafter
referred to as "IMU KC") and undertake that :
2. I shall not attempt to seek admission to any other Institution after my joining the "IMU KC".
3. I am unmarried and shall not marry during the period of training.
4. I shall fully abide by the rules and regulations of the IMU as existing and/ or to be framed from time
to time and the orders issued by the IMU KC and the decision of the IMU.
5. I shall abide by the decision of the IMU KC. which will be final and binding on me, in the event of any
disciplinary action against me, including decision from the training course for any breach of discipline
/ conduct / rules and regulations etc.
6. I shall exclusively follow the course of Indian Maritime University and shall not at any time pursue any
other course / courses of studies during my training period.
7. I shall undergo the training at my own risk and responsibility and that I or my legal heirs shall not be
entitled to claim any compensation or other relief from the Government / IMU in respect of any illness,
injury and / or death during training or as a result of this training, whether due to the negligence of
any person or otherwise.
8. In case of any damage caused to the property of the Institute / IMU KC, charges towards the same
would be deducted from the CAUTION DEPOSIT given by me.
9. My parents / guardian and I shall pay and discharge all dues of the IMU KC and statement of any claim
and / or account made by the IMU KC shall be final and binding upon my parents / guardian and me.

Yours faithfully

Date.....

Place.....

(Signature of the candidate)

I, Shri / Smt.....parent / guardian of
Shri.....have read the statement and duly
accept the above terms and conditions.

(Signature of Parent / Guardian)

Relationship with the applicant :

Date : Place :

Name of witness :

Signature of witness :

Address : Residence :

Office :

APPENDIX - II
AFFIDAVIT BY THE STUDENT

- 1) I,(Full Name of the student with University Roll Number) s/o / d/o Mr. / Mrs. / Ms....., having been admitted to.....(name of the Institution), have received a copy of Regulations made as per Supreme Court guideline on curbing the Menace of Ragging in Higher Educational Institutions. (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained the said Regulations.
 - 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 - 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively being part of a conspiracy to promote ragging.
 - 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
 - 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
 - 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- Declared this.....day of.....Month of.....Year

Name :

(Signature of Deponent)

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place) on this the.....(day) of.....(month),.....(year)

(Signature of Deponent)

Solemnly affirmed and signed in my presence on this the.....(day) of.....(month)(year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note : It is mandatory to submit this affidavit in the above formate. if you desire to register for the forthcoming academic session.

APPENDIX - III

AFFIDAVIT BY PARENT / GUARDIAN

- 1) I, Mr./Mrs./Ms.....(Full Name of the parent/guardian) father / mother / guardian of..... (full name of the student with University Roll Number), having been admitted to (name of the Institution), have received a copy of Regulations made as per Supreme Court guidelines on the Manace of Ragging in Higher Educational Institutions. (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he / she found guilty of or abetting ragging, actively, or passively being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this.....day of.....Month of.....Year

Name & Address :

(Signature of Deponent)

With Telephone / Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place) on this the.....(day) of.....(month),.....(year)

(Signature of Deponent)

Solemnly affirmed and signed in my presence on this the.....(day) of.....(month).....(year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note : It is mandatory to submit this affidavit in the above formate. if you desire to register for the forthcoming academic session.

APPENDIX - IV

AFFIDAVIT BY THE HOSTELLER

Mr. / Ms.....S/o / D/o.....

Permanent address.....having been admitted to Indian Maritime University, Kolkata Campus,.....B Tech (ME)/B.Sc (Nautical Science)..... Year..... Semester.....resident of.....Room No.....have received a copy of hostel and college rules and regulations, carefully read and fully understood the provisions contained in it.

I hereby solemnly aver and undertake that :

- a) I (Student) have received a copy of Hostel rules and regulations and have read and understood everything clearly. I am signing the rules and regulations documents without any force of coercion from any side.
- b) I also agree to pay the hostel mess advance charges which are to be adjusted for future mess bills on receipt from the mess manager/mess secretary and also the rentals and establishment charges etc. shall be paid at the time of admission to the hostel.
- c) I will be abide by the rules and regulations of this institute and hostels in totality as and when amended time to time by the college authorities.
- d) I hereby affirm that, if found guilty in disobeying the hostel and college rules & regulations, I will be liable for the punishment according to the college / Hostel rules and regulations as decided by college discipline committee / Proctorial Board and duly approved by Campus Director.
- e) I hereby declare that I have not been expelled or debarred from any institute in the country on account of being found guilty in any indisciplinary act.
- f) I also declare that if my conduct, during my stay in the hostel is found unsatisfactory, due to my negligence, misbehaviour & indiscipline I will immediately vacate the hostel if ordered to do so.

Declared this.....day of.....Month of.....Year

Name & Address :

(Signature of Deponent)

With Telephone / Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place) on this the.....(day) of.....(month),.....(year)

(Signature of Deponent)

Solemnly affirmed and signed in my presence on this the.....(day) of.....(month)

.....(year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note : It is mandatory to submit this affidavit in the above formate. if you desire to register for the forthcoming academic session.

APPENDIX - V
UNDERTAKING

To
The Campus Director,
Indian Maritime University, Kolkata Campus,
P-19, Taratala Road,
Kolkata - 700 088

Sir,

I, Cadet....., Date of Birth.....
Son of / Daughter of Mr. / Mrs.....with
permanent residence at.....do hereby
declare on this.....day of.....month..... Year
as follows :

- a) I shall not indulge in any form of ragging during my entire period of stay in the premises of IMU, Kolkata Campus.
- b) I shall not, by words spoken or written or by an act, cause an effect of teasing, treating or handling with rudeness a fresher or any other student.
- c) I shall not be a participant in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- d) I shall not ask any student to do any act which such student will not in the ordinary course do and which has the affect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique of such a fresher or any other student.
- e) I shall not perform any act as a senior that prevents, disrupts or disturbs the regular activity of any other student or fresher.
- f) I shall not exploit the service of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- g) I shall not perform any act of financial extortion or forceful expenditure burden put on a fresher or any other student.
- h) I shall not perform any act of physical abuse including all variants of it :- Sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health of person.
- i) I shall not perform any act or abuse by spoken words, emails, posters, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to a fresher or any other student.
- j) I shall not perform any act that affects the mental health and self confidence of a fresher or any other students with or without an intent to derive a sadistic pleasure or showing-off of power, authority or

I further, understand that if found guilty of ragging in any form, I shall be subject to any one or a combination of the following penalties :-

1. Cancellation of admission to courses.
2. Suspension from attending classes.
3. Withholding /withdrawing scholarship/and other benefits.
4. Debarring from appearing in any test/ examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the Institution in any regional, national or international meet, tournament, youth festival etc.
7. Suspension/ expulsion from Hostel.
8. Rustication from the Institution for a period ranging from 1 to 4 Semesters.
9. Expulsion from the Institution and consequent debarring from admission to any other Institution.

.....
Name of Student / Signature

Date :

Place :

Signature of Parent :

Name & Address :

.....

.....

Contact No.....

Alternate Contract No.....