



भारतीय समुद्रीय विश्वविद्यालय
Indian Maritime University
(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकता परिसर / Kolkata Campus



IMU-KC/Furniture/22-23

Date: 12.09.2022

Sub: Quotation for Repairing of Canned Chairs (Wooden / Steel / Easy Chairs) of
IMU - Kolkata Campus

Sealed quotations are invited towards repairing of Canned Chairs (Wooden / Steel / Easy Chairs) for Indian Maritime University – Kolkata Campus, located at P-19, Taratala Road, Kolkata – 700 088. Bidders are requested to submit their quotations in the following format:

Sl. No.	Name of the Item	Quantity	Rate per unit (in Rs.)	Applicable taxes per unit	HSN Code	Total rate per unit (including taxes)	Total Amount (Rs.)
A	B	C	D	E	F	G=D+E	H=CxG
1.	Canning of surface area (seat/back) of chair	179 nos.					
2.	Repairing of frame (seat/back) of chair along with canning	05 nos.					

Estimated Amount: Rs. 60,000.00 plus applicable GST.

Detail of chairs to be canned and repaired is given in Annexure – I (attached herewith).

Terms & Conditions:

1. The work should be completed within 45 days from the date of the Work Order, failing which LD @ 0.5% per week or part of the week may be imposed upto a maximum of 10% of the value of the Work Order.
2. Prospective bidders may visit the campus, located at P-19, Taratala Road, Kolkata – 700 088 in any working day (Monday to Friday) except Holidays within 10.00 AM to 05.00 PM towards verification / inspection of said chairs, for which the above work has to be undertaken, before submission of their quotations.
3. Successful bidder should depute skilled worker/workers at the site of the campus towards undertaking said repairing work within office hours. Said worker/workers will neither be allowed to work nor be allowed to stay inside the campus beyond office hours (9.00 AM to 6.00 PM). Also no item would be allowed to be taken out of the campus for the work.
4. Submission of multiple bids by a single firm directly or through related firms will lead to rejection of the bids and IMU-KC may black list such firms from future participation.

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5. Payment would be made through NEFT upon submission of the Bill/Invoice duly certified by the competent authority of IMU-KC after successful completion of the work.
6. The rates quoted should be inclusive of all charges except applicable tax, which has to be mentioned separately.
7. The rates quoted should be valid for two months from the last date of submission of quotation.
8. Last date of submission of quotation is 27.09.2022.
9. The envelope should be addressed to the Dy. Registrar, Indian Maritime University, P – 19, Taratala Road, Kolkata — 700 088 and deposited in the Tender Box kept at the Dy. Registrar's office (1st floor, Room No. 130) or can be sent by post.
10. The envelopes are to be sealed properly with gum and not by stapler pin.
11. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for Repairing of Canned Chairs (Wooden / Steel / Easy Chairs) for IMU-KC".
12. Bidders should submit their quotations in the letterhead of the respective firms, duly stamped and signed, failing which the quotation may be rejected by the competent authority of IMU-KC.
13. Evaluation of the submitted quotations would be undertaken based on the total amount quoted by the firms.
14. During the period of work IMU-KC reserves the right to increase or decrease the quantity of Chairs to be repaired. Accordingly, the firm would raise the Bill/Invoice on the actual quantity repaired.
15. Notwithstanding anything specified in this letter inviting quotation, IMU-KC at its sole discretion, unconditionally and without assigning any reason, reserves the right:
 - To accept or reject lowest bid or any other bid or all the bids.
 - To accept any bid in full or in part.
 - To reject the bid offer not conforming to the tender conditions.
16. Micro and Small Enterprises should provide valid MSME certificate along with the quotation.
17. MSME quoting within the price band of L1+15% shall be allowed to undertake the work up to 25% of the tender quantity subject to the condition that such Enterprises bring down their price to L1 price where L1 price is from other than a Micro and Small Enterprise. If L1 offer is from a Micro / Small Enterprise, this provision will not be applicable. In case more than one Micro and Small Enterprise is there within this span, the supply shall be shared proportionately to the tender quantity. For availing the advantage of L1+15%, bidders have to provide the MSME certificate along with the quotation.

Anurag 12/9/22

O.I.C. – Purchase

LIST OF CHAIRS (WOODEN/STEEL/EASY) TO BE CANNED / REPAIRED

Sl. No.	Location	Only canning			Frame repairing and canning
		Wooden Chair	Steel Chair	Wooden Easy Chair	
1	W/Shop 1st Floor	1 Side			
2	O.I.C Workshop	5 Sides	2 Sides	2 Sides	
3	Workshop drawing room	1 Side			
4	Workshop store	3 Sides			2 Sides
5	Workshop out side store	2 Sides			
6	Workshop Electrical Lab.	1 Side			1 Side
7	Workshop Foreman Office	1 Sides	2 Sides		
8	Dispensary	4 Sides			
9	New Academic Building MDP Room		4 Sides		
10	New Academic Building Daining Hall Girls.		2 Sides		
11	New Academic Building Under north side stair		1 Side		
12	Account Section.	3 Sides			
13	General Section	2 Sides	4 Sides	2 Sides	
14	Training/P L A/C	3 Sides		2 Sides	
15	Mess Section	2 Sides			
16	Electronic Lab	1 Side			
17	Room No.136	5 Sides			
18	Room No.135		4 Sides		
19	Room No.134	1 Side		1 Side	
20	Room No.107		2 Sides		
21	Room No.108(Exam.dept.)		10 Sides		
22	Room No.109		2 Sides		
23	Room No.110(Accounts dept.)	2 Sides			
24	Room No.115	2 Sides	4 Sides		2 Sides
25	Room No114	1 Side			
26	Room No.118	1 Side			
27	Room No.119	2 Sides	4 Sides		
28	Room No.120	4 Sides			
29	Room No.121	6 Sides	2 Sides	2 Sides	
30	Room No.123	6 Sides			
31	Room No.125	7 Sides			
32	Near Room No 101		1 Side		
33	Room No.127	2 Sides		2 Sides	
34	Room No.128	2 Sides	2 Sides	2 Sides	
35	Room No.129	3 Sides	2 Sides	2 Sides	
36	Room No.130	4 Sides			
37	Room No.131	1 Side			
38	2nd Floor Varanda	1 Side			
39	Room No.208		2 Sides		
40	3rd Floor Varanda	1 Side	2 Sides		
41	Room No.310	1 Side			
42	Room No.306	1 Side	2 Sides		
43	Room No.305		4 Sides		
44	Room No.303	5 Sides	4 Sides		
45	Room No.132	3 Sides			
46	Fire Fighting Lab.	1 Side			
47	Hostel Worden Office.	3 Sides		4 Sides	
48	CollegeStore	2 Sides		2 Sides	
	Total	96 Sides	62 Sides	21 Sides	5 Sides

*** Side indicates the surface area of Seat/Back of the Chair

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