

Subject: Quotation for annual comprehensive maintenance contract of the Telephone sets and associated cabling work of the intercom + EPABX system for 1 (one) year with necessary repairing of the system prior to start of AMC as per site inspection at IMU Kolkata Campus, P-19, Taratala Kolkata 700088.

Sealed quotations are invited towards above mentioned subject work at IMU-KC on or before 14.11.2019 at IMU-KC.

For visit of site and details of works kindly contact IMU-KC.

Terms & Conditions:

- Bidders are to quote their rates strictly in their letterhead with official stamp and signature.
- The rates quoted should be inclusive of delivery but excluding taxes which should be stated separately.
- Works should be completed within 3 (three) weeks of placing work order.
- Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
- Last date of submission of quotation is 15:30 AM of 14.11.2019
- The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for "Quotation for annual comprehensive maintenance contract of the Telephone sets and associated cabling work of the intercom + EPABX system for 1 (one) year with necessary repairing of the system prior to start of AMC as per site inspection at IMU Kolkata Campus, P-19, Taratala Kolkata 700088".
- The envelope should be addressed to the Director, Indian Maritime University, P - 19 Taratala Road, Kolkata — 700 088 and to be deposited in tender box kept at Dy. Registrar's office (1st floor, Room No. 130) or can be sent by post within due date.
- Payment will be made on quarterly basis through Bank Transfer after successful completion maintenance/periodical checking.
- The envelopes are to be sealed properly with gum and not by stapler pin.