

Tender Notice

MARINE ENGINEERING AND RESEARCH INSTITUTE MESS
INDIAN MARITIME UNIVERSITY, KOLKATA CAMPUS
(AN ISO-9001: 2000 CERTIFIED INSTITUTE)
P-19, TARATALA ROAD, KOLKATA -700 088.
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No. **MERI/MES/2031/18**

Date. **05.06.2018**

Subject : **Supply of Grocery Items**

1. Sealed quotations are invited for the supply of Grocery Items as per details Mentioned overleaf. Quotations should be addressed to the Director, Indian Maritime University – Kolkata Campus, P – 19, Taratala Road, Kolkata – 700 088, and may be send through e-mail. Our e-mail ID is : merimesskolkata@gmail.com. The quantities are and shall be deemed to be only indicative & may vary as per actual requirement.
2. All quotations are to be submitted upto 5.00 p.m on working days on or before the last date i.e **08th June 2018.**
3. **Rates should be valid for 01 month i.e June 2018.**
4. The approximate required quantity for one month is given herewith in the attached format. Order will be placed, based on actual requirement in phases during the said period as mentioned above. Delivery has to be made as per the orders placed. No deviation will be allowed in this regard.
5. MERI Mess, Kolkata reserves the right of rejecting all or any part of the tender without assigning any reason/s and splitting the orders.

Note:

- (a) Delivery must be made **within the scheduled time and date as per our instructions and should be followed strictly under any circumstances.**

Failure of supply, even for a single occasion also, will affect the Cadets severely. Hence vendor will be held responsible for suitable compensation which would be the amount of difference arising towards emergency procurement, locally or from other vendors.

- (b) It should be specifically stated whether the rates offered are inclusive or exclusive of GST, etc. and delivery charges. In the absence of any stipulation to this effect, prices quoted will be supposed to be inclusive of all taxes and / or all other charges. This is important to be mentioned that delivery of the items at doorstep is mandatory and hence delivery charges should be included is the cost or shown separately.
- (c) Bids received after the stipulated period will not be entertained.
- (d) **Challans should be sent at the time of delivery. Bills should be submitted within 7 days from the date of delivery of the items.**
- (e) Payment will be made within 15 working days from the date of receipt of the bill/invoice through NEFT / Bank Transfer.
- (f) The materials are to be supplied as per following time schedule only :
12.30 p.m. to 1.30 p.m. and 5.30 p.m. to 6.30 p.m.

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MESS PURCHASE COMMITTEE

Details of Articles

Sl. No.	Items	Approx. Quantity Required	Tendering Unit
1.	Rice Powder	60 kg.	Per Kg,
2.	Urad Dal Powder	60 kg.	Per Kg,

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MESS PURCHASE COMMITTEE