



भारतीय समुद्रीय विश्वविद्यालय Indian Maritime University

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकता परिसर / Kolkata Campus



IMU-KC/Medicines/22-23

Date: 21.07.2022

Sub: Quotation for Medicines & Accessories for the Dispensary of IMU-KC

Sealed quotations are invited towards the following Medicines & Accessories for the Dispensary of IMU-KC. Bidders are requested to submit their rates in the following format:

Sl. No.	Name of the Item	Quantity	Units	Rate per unit (in Rs.)	Applicable taxes per unit	HSN Code	Total rate per unit (including taxes)	Total Amount (Rs.)
A	B	C		D	E	F	G=D+E	H=CxG
1	Tab Paracetamol 650 mg.	1000	nos.					
2	Tab Azitral 500 mg.	300	nos.					
3	Tab Aceclofenace Paracetamol	200	nos.					
4	Tab Vit B Complex	500	nos.					
5	Tab Vit C 500 mg.	100	nos.					
6	Diclofenac Gel 30 gm.	50	nos.					
7	Himalaya Lip Balm 10 gm.	50	nos.					
8	Syrup Piritone CS (Dextromethorphan + CPM) 100 ml.	100	nos.					
9	Paper Tape	25	nos.					
10	Face Mask	500	nos.					
11	Hand Sanitizer (5 ltr.)	02	nos.					
12	Roller Bandage (10 cm)	100	nos.					
13	Lacto Calamine Lotion 100 ml	50	nos.					
14	Keto Soap	200	nos.					
15	Cap Itraconazole (200 mg)	600	nos.					
16	Inj. Drotin (2 ml)	10	nos.					

Cntd. 2

Amr

17	Inj. Diclofenac (1 ml)	10	nos.				
18	Inj. Tetanus Toxoid	100	nos.				
19	Tab Ofloxacin 200 mg	200	nos.				
20	Betadin Gargle 100 ml	50	nos.				
21	Karvol Plus	100	nos.				
22	Corn Tape	20	nos.				
23	Norflox 400 mg	200	nos.				
24	ORS (21.8 gm)	200	nos.				
25	Inj. Ondeam (2 ml)	10	nos.				

Terms & Conditions:

1. Bidders should quote their rates as per the above format in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of all but excluding taxes, which should be stated separately.
3. E-invoicing is mandatory as per Notification No. 61/2020 – Central Tax dated 30.07.2020.
4. IMU-KC reserves the right to increase or decrease the required quantities as mentioned above.
5. The rates quoted should be valid for two months from the last date of submission of quotation. IMU-KC may place further orders during the said period depending on requirements.
6. All items should have at least one year for expiry from the day of delivery; otherwise items will not be accepted by IMU-KC.
7. Items should be delivered preferably within 1 (One) week of placing order, failing which LD @ 0.5% per week or part of the week may be imposed upto a maximum of 10% of the value of the Purchase Order.
8. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
9. Last date of submission of quotation is 29.07.2022.
10. IMU-KC reserves the right to split the order between different bidders in case of tie.
11. The quotation is to be submitted in sealed envelope clearly subscribing “Quotation for Medicines & Accessories”.
12. The envelope should be addressed to the Dy. Registrar, Indian Maritime University, P – 19, Taratala Road, Kolkata — 700 088 and deposited in the Tender Box kept at the Dy. Registrar’s office (1st floor, Room No. 130) or can be sent by post.
13. The envelopes are to be sealed properly with gum and not by stapler pin.
14. Evaluation would be done based on the L1 rates quoted item-wise by the prospective firms.
15. Payment will be made through Bank Transfer after successful delivery of the items and their acceptance.
16. Notwithstanding anything specified in this letter inviting quotation, IMU-KC at its sole discretion, unconditionally and without assigning any reason, reserves the right:
 - (a) To accept or reject lowest bid or any other bid or all the bids.
 - (b) To accept any bid in full or in part.
 - (c) To reject the bid offer not conforming to the tender conditions.



: 3 :

17. Micro and Small Enterprises should provide valid MSME certificate along with the quotation.
18. MSME quoting within the price band of L1+15% shall be allowed to supply the requirement up to 25% of the tender quantity subject to the condition that such Enterprises bring down their price to L1 price where L1 price is from other than a Micro and Small Enterprise. If L1 offer is from a Micro / Small Enterprise, this provision will not be applicable. In case more than one Micro and Small Enterprise is there within this span, the supply shall be shared proportionately to the tender quantity. For availing the advantage of L1+15%, bidders have to provide the MSME certificate along with the quotation.

Amulya 21/12/22
O.I.C. - Purchase