



IMU-KC/PUR/OFFLINE/099/Spray Painting/26-27

Date: 16.09.2026

Sub: Notice Inviting Tender (NIT) for Spray Painting of MS Amirahs & MS Book Shelves of IMU – Kolkata Campus

Sealed tenders are invited towards undertaking the Spray Painting of MS Almirahs & MS Book Shelves of IMU-Kolkata Campus, located at P-19, Taratala Road, Kolkata – 700088. The details of the work and specifications for undertaking the aforesaid work are as follows:

1. Scope of Work

Description	Quantity	Tentative Total Area (Sq. Ft.)
Spray Painting of MS Almirah	30 Nos.	4260
Spray Painting of MS Book Shelf	55 Nos.	5775

The Service Provider shall carry out the following works:

A. Surface Preparation

- Remove all dust, grease, oil, dirt and loose paint.
- Remove rust by wire brushing, emery paper rubbing and scraping.
- Clean the entire surface thoroughly using suitable thinner/degreasing solvent.
- Fill minor dents and surface imperfections with approved metal putty wherever required.
- Smoothen the repaired surface by sanding before application of primer.

B. Primer Application

- Apply one coat of approved anti-corrosive metal primer by spray.
- Ensure complete and uniform coverage over all exposed metal surfaces.
- Allow sufficient drying time as recommended by the manufacturer before applying the finishing coats.

C. Spray Painting

The Service Provider shall carry out painting only by compressed-air spray painting equipment.

The work shall include:

- Application of **two coats of synthetic enamel paint** by spray after proper drying of the primer.
- Uniform paint film thickness and complete coverage on all external and internal accessible surfaces.

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- c) Smooth, glossy and streak-free finish.
- d) No brush marks, roller marks, runs, sags, pinholes, blistering or peeling shall be permitted.
- e) Adequate drying time shall be maintained between coats as per the manufacturer's recommendations.

Brush painting shall not be permitted except for inaccessible corners or locations where spray application is impracticable and only with prior approval of AE (Civil)

D. Colour

The shade of paint shall be as approved by AE (Civil). The Service Provider shall submit colour samples before commencement of work.

E. Protection and Cleaning

- a) Adjacent furniture, floors, walls and equipment shall be protected against paint overspray.
- b) After completion, the Service Provider shall clean the work area and remove all masking materials, paint residue and waste.

2. Materials

The following approved brands or equivalent shall be used:

- a) Asian Paints
- b) Berger Paints
- c) Kansai Nerolac
- d) Shalimar Paints

OR Other similar superior make, after due approval from the competent authority of IMU-KC.

Materials shall include:

- a) Anti-corrosive metal primer
- b) Synthetic enamel spray paint
- c) Metal putty
- d) Emery paper
- e) Thinner
- f) Cleaning solvent
- g) Masking tape and protective covers

3. Completion Period

The entire work shall be completed within **60 (Sixty) days** from the date of the Work Order.

4. Payment Terms

1. Payment will be made only after satisfactory completion of the work and certification by AE (Civil).
2. Statutory deductions such as GST-TDS and other applicable recoveries shall be made as per Government rules.



5. Arbitration & Jurisdiction

Any dispute arising out of or in connection with this contract, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration administered by the India International Arbitration Centre ("IIAC") in accordance with the India International Arbitration Centre (Conduct of Arbitration) Regulations ("IIAC Regulation") for the time being in force, which regulation are deemed to be incorporated by reference in this clause.

The place/seat of the arbitration shall be Kolkata India

The Tribunal shall consist of three arbitrators.

The law governing the arbitration agreement shall be Indian Law.

The language of the arbitration shall be English.

Applicable Law:

The governing Law of the contract shall be Indian Law.

Prospective bidders are requested to submit their quotations in the following format:

(To be submitted on the letterhead of the firm)

NIT for Spray Painting of MS Almirahs & MS Book Shelves of IMU – Kolkata Campus

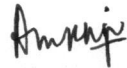
Sl. No.	Description	Qty. (in nos.)	Rate per unit (in Rs.)	Applicable taxes per unit	HSN / SAC Code	Total rate per unit (including taxes)	Total Amount (in Rs.)
A	B	C	D	E	F	$G = D + E$	$H = G \times C$
1.	Spray Painting of MS Almirah	30 Nos.					
2.	Spray Painting of MS Book Shelf	55 Nos.					
Total Amount (inclusive of all)							

Terms & Conditions:

1. Bidders should quote their rates as per the format indicated above on their letterhead with official stamp and signature.
2. Prospective bidders may visit the site on any working day (Monday to Friday) between 10:00 A.M. and 5:00 P.M. before submission of their quotations.
3. The rates quoted should be inclusive of all but excluding taxes, which should be stated separately.

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4. E-invoicing is mandatory as per Notification No. 61/2020 – Central Tax dated 30.07.2020.
5. IMU-KC reserves the right to increase or decrease the required quantities as mentioned above upto 25%.
6. The rates quoted should be valid for two months from the issuance of the letter inviting quotations. IMU-KC may place further orders with the same rates during the said period depending on requirements.
7. The work should be completed within 60 days of placing order, failing which LD @ 0.5% per week or part of the week may be imposed upto a maximum of 10% of the value of the Purchase Order.
8. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
9. Last date of submission of quotation is 24.09.2026.
10. The quotation is to be submitted in sealed envelope clearly subscribing “Quotation for Spray Painting of MS Almirahs & MS Book Shelves of IMU-KC”.
11. The envelope should be addressed to the Director, Indian Maritime University, P – 19, Taratala Road, Kolkata — 700 088 and deposited in the Tender Box kept at the office of Director’s Secretariat (1st floor, Room No. 124) or can be sent by post.
12. The envelopes are to be sealed properly with gum and not by stapler pin.
13. Evaluation would be done based on the L1 in total amount quoted by the prospective firms.
14. Payment will be made through NEFT after successful completion of the work.
15. Notwithstanding anything specified in this letter inviting quotation, IMU-KC at its sole discretion, unconditionally and without assigning any reason, reserves the right:
 - (a) To accept or reject lowest bid or any other bid or all the bids.
 - (b) To accept any bid in full or in part.
 - (c) To reject the bid offer not conforming to the tender conditions.


O.I.C. – Purchase