



भारतीय समुद्रीय विश्वविद्यालय  
Indian Maritime University  
(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)  
कोलकता परिसर / Kolkata Campus



IMU-KC/Miscellaneous (Facestock)/22-23

Date: 19.05.2022

Sub: Quotation for Plastic Facestock for IMU-KC

Sealed quotations are invited towards the procurement of Plastic Facestock for printing of 10000 barcodes each of 80mm (length) x 15mm (width) with water dispersible Acrylic adhesive at IMU-KC. Bidders are requested to submit their rates in the following format:

Sl. No.	Name of the Item	Quantity (in nos.)	Rate per unit (in Rs.)	Applicable taxes per unit	HSN Code	Total rate per unit (including taxes)	Total Amount (Rs.)
A	B	C	D	E	F	G=D+E	H=C+G
1.	Plastic Facestock: Specification: As per Annexure – I	10000					

**Terms & Conditions:**

1. Bidders should quote their rates as per the above format in their letterhead with official stamp and signature.
2. **EMD:** Quotations should be accompanied by an Earnest Money Deposit (EMD) amounting to Rs. 2,000.00 (Rupees Two Thousand Only), in the form of Demand Draft from any Nationalized Bank / Scheduled Bank drawn in favour of "Indian Maritime University – Kolkata Campus", payable at Kolkata. No other form of deposit towards Earnest Money shall be accepted. However, exemption from EMD may be considered upon submission of relevant and valid exemption certificates from MSME / NSIC. No exemption from EMD is available for any other reason whatsoever.
3. The rates quoted should be inclusive of all but excluding taxes, which should be stated separately.
4. IMU-KC reserves the right to increase or decrease the required quantities as mentioned above.
5. The rates quoted should be valid for two months from the last date of submission of quotation. IMU-KC may place further orders during the said period depending on requirements.
6. Items should be delivered preferably within 2 (Two) weeks of placing order.
7. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
8. Last date of submission of quotation is 30.05.2022.
9. IMU-KC reserves the right to split the order between different bidders in case of tie.
10. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for Plastic Facestock".

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11. Prospective bidders may visit the campus at P-19 Taratala Road, Kolkata – 700 088 for further clarification about the item, before submission of their quotations.
12. **Sample Approval:** After award of order, the successful bidder shall have to get the sample approved from Buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit 1 sample for Buyer's approval, within 7 days of award of order.
13. The envelope should be addressed to the Dy. Registrar, Indian Maritime University, P – 19, Taratala Road, Kolkata — 700 088 and deposited in the Tender Box kept at the Dy. Registrar's office (1<sup>st</sup> floor, Room No. 130) or can be sent by post.
14. The envelopes are to be sealed properly with gum and not by stapler pin.
15. Payment will be made through Bank Transfer after successful delivery of the items and their acceptance.
16. Evaluation would be done based on L1 rate quoted by the prospective firms.
17. Notwithstanding anything specified in this letter inviting quotation, IMU-KC at its sole discretion, unconditionally and without assigning any reason, reserves the right:
  - (a) To accept or reject lowest bid or any other bid or all the bids.
  - (b) To accept any bid in full or in part.
  - (c) To reject the bid offer not conforming to the tender conditions.
18. Micro and Small Enterprises should provide valid MSME certificate along with the quotation.
19. MSME quoting within the price band of L1+15% shall be allowed to supply the requirement up to 25% of the tender quantity subject to the condition that such Enterprises bring down their price to L1 price where L1 price is from other than a Micro and Small Enterprise. If L1 offer is from a Micro / Small Enterprise, this provision will not be applicable. In case more than one Micro and Small Enterprise is there within this span, the supply shall be shared proportionately to the tender quantity. For availing the advantage of L1+15%, bidders have to provide the MSME certificate along with the quotation.



O.I.C. – Purchase

ANNEXURE – I

**Facestock (To be used in Thermal Transfer Printer for Barcode Printing) Specification:**

Sl No.	Item Description	Item Specification
1.	Plastic Facestock Material	<b>White Polypropylene / White Polyester/ White Polyethylene Terephthalate / White Polyvinyl chloride</b>
2.	Feature	Adhesive should permanently bond to high surface energy (HSE) and low surface energy (LSE) plastics, textured and contoured surfaces, powder coatings, and slightly oily metals.  Facestock should be topcoated for thermal transfer printing. The topcoat should provide improved ink anchorage for traditional forms of press printing  Thermal Transfer Label Materials should satisfy the requirements of occasional exposure to cooking oil when applied to stainless steel surfaces. (Standard UL 197/equivalent)  Smear Proof, Fade Resistant
3.	Size of the Barcode Sticker	80mm (length) x 15mm (width)
4.	Adhesive	Water dispersible Acrylic Adhesive (1.8 mils (46microns))
5.	Surface on which Barcode is to be applied	Stainless Steel, Polycarbonate, Polypropylene, Glass, HD Polyethylene, LD Polyethylene, Smooth Powder Coating, Finely Textured Powder Coating etc.
6.	Chemical Resistance	Isopropyl Alcohol, Detergent, Engine Oil, Water for 48 hours, pH4, pH10, Toluene, Acetone, Brake Fluid, Gasoline, Diesel Fuel, Mineral Spirits, Hydraulic Fluid etc.
7.	Humidity Resistance (Minimum 24 hours at 38°C and 100% relative humidity)	No significant change in appearance or adhesion
8.	Temperature Resistance (149°C for 24 hours)	No significant visual change

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