



Indian Maritime University Kolkata

भारतीय समुद्री विश्वविद्यालय - कोलकाता

A Central University, Ministry of Ports, Shipping and Waterways, Govt. of India

केंद्रीय विश्वविद्यालय, पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार

P-19, Taratala Road, Kolkata - 700088

पी-१९, तारतला रोड, कोलकाता - ७०००८८

Established: 1949



IMU-KC/Medicines/24-25/01

Date: 03.04.2024

Sub: Quotation for Medicines & Accessories for the Dispensary of IMU-KC

Sealed quotations are invited towards the following Medicines & Accessories for the Dispensary of Indian Maritime University – Kolkata Campus, located at P-19, Taratala Road, Kolkata - 700088. Bidders are requested to submit their rates in the following format:

Sl. No.	Name of the Item	Qty. (in nos.)	Rate per unit (in Rs.)	Applicable taxes per unit	HSN Code	Total rate per unit (including taxes)	Total Amount (in Rs.)
A	B	C	D	E	F	G = D + E	H = G x C
1	Tab Paracetamol 650 mg.	2000					
2	Tab Aceclo Para (Aceclofenac 100 + Paracetamol 325 mg)	500					
3	Tab Ofloxacin + Ornidazole (200 + 500 mg)	200					
4	Tab Amoxyclave (500 + 125) 625 mg	600					
5	Tab Levocetirizine 0.5 mg	400					
6	Tab Montelukast 10 mg + Levocetirizine 5 mg	300					
7	Tab Cetrizine 10 mg	300					
8	Syrup Piriton CS (Dextromethorphan + CPM) 100 ml.	300					
9	Syrup Piriton Expt (Chlorpheniramine Maletate, Ammonium Chloride and Sodium Citrate Expectorant) 100 ml.	200					
10	Clobetasol Propionate, Miconazole Nitrate and Neomycin Sulphate Cream	30					
11	Arm Sling Pouch	10					
12	Tab Digine (Chewable Antacid)	2000					
13	Tab Drotin DS 80 mg.	600					
14	Tab Ondem 8 mg. (Ondansetron)	300					

Amur

15	ORS Powder 4.4 gm	1000					
16	Karvol Plus	1000					
17	Gama Benzene Hexachloride Lotion (100 ml)	100					
18	Inj Tetanus Toxoid (0.5 ml.)	100					
19	Inj Drotin (2 ml)	30					
20	Providine Ointment	100					
21	Tab Domperidone 10 mg	200					
22	Nasal Drop	100					
23	Refresh Eye Drop	200					
24	Diclofenac Gel 30 gm.	50					
25	Tab Azithromycin 500 mg	600					
26	Diclofenac Spray 50 gm	500					
27	Heparin Sodium Gel 20 gm	20					
28	Metronidazole DG Gel 10 gm	30					
29	Tab Norflox TZ	200					
30	Tab Pantoprazole 40 mg	1000					
31	Tab Fexofenadine 120 mg	200					
32	Tab Betahistine 10 mg	400					
33	Providone Iodine Gargle	200					
34	Sugarchek Advance	100					
35	Knee Cap (Large)	400					
36	Crepe Bandage 7.5 cm	250					
37	Glucose Powder 100 gm	200					
38	Disposable Tongue Depressor	200					

Terms & Conditions:

1. Bidders should quote their rates as per the above format in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of all but excluding taxes, which should be stated separately.
3. E-invoicing is mandatory as per Notification No. 61/2020 – Central Tax dated 30.07.2020.
4. IMU-KC reserves the right to increase or decrease the required quantities as mentioned above.
5. The rates quoted should be valid for two months from the issuance of the letter inviting quotations. IMU-KC may place further orders with the same rates during the said period depending on requirements.
6. The expiry of the above mentioned items should not be less than one year from the date of their delivery; otherwise items will not be accepted by IMU-KC.
7. Items should be delivered preferably within 1 (One) week of placing order, failing which LD @ 0.5% per week or part of the week may be imposed upto a maximum of 10% of the value of the Purchase Order.

Authentic

8. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
9. Last date of submission of quotation is 16.04.2024.
10. IMU-KC reserves the right to split the order between different bidders in case of tie.
11. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for Medicines & Accessories".
12. The envelope should be addressed to the Dy. Registrar, Indian Maritime University, P – 19, Taratala Road, Kolkata — 700 088 and deposited in the Tender Box kept at the Dy. Registrar's office (1st floor, Room No. 130) or can be sent by post.
13. The envelopes are to be sealed properly with gum and not by stapler pin.
14. Evaluation would be done based on the item-wise L1 rates quoted by the prospective firms.
15. Payment will be made through Bank Transfer after successful delivery of the items and their acceptance.
16. Notwithstanding anything specified in this letter inviting quotation, IMU-KC at its sole discretion, unconditionally and without assigning any reason, reserves the right:
 - (a) To accept or reject lowest bid or any other bid or all the bids.
 - (b) To accept any bid in full or in part.
 - (c) To reject the bid offer not conforming to the tender conditions.
17. Micro and Small Enterprises should provide valid MSME certificate along with the quotation.
18. MSME quoting within the price band of L1+15% shall be allowed to supply the requirement up to 25% of the tender quantity subject to the condition that such Enterprises bring down their price to L1 price where L1 price is from other than a Micro and Small Enterprise. If L1 offer is from a Micro / Small Enterprise, this provision will not be applicable. In case more than one Micro and Small Enterprise is there within this span, the supply shall be shared proportionately to the tender quantity. For availing the advantage of L1+15%, bidders have to provide the MSME certificate along with the quotation.



O.I.C. - Purchase