



IMU-KC/PUR/OFFLINE/099/Repair Job/26-27

Date: 24.08.2026

Sub: Quotation for Repair/Replacement of Broken Window Glasses & Damaged Doors at the Senior Hostel & Old Junior Hostel of IMU – Kolkata Campus

Sealed quotations are invited for undertaking repair/replacement of broken Window Glasses and damaged Doors at the Senior Hostel and Old Junior Hostel of Indian Maritime University – Kolkata Campus, located at P-19, Taratala Road, Kolkata – 700088. The details of the required works and specifications for undertaking the aforesaid work are as follows:

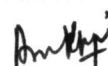
Sl. No	Description of Item	Qty.	Unit
1	Renewing glass panes, with putty and nails wherever necessary including racking out the old putty		Job
1.1	Float glass panes of nominal thickness 4 mm (weight not less than 10kg/sqm)	17.70	Sqm
2	Providing and fixing ISI marked flush door shutters conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters:		Job
2.1	35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws	17.00	Sqm
3	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately).		Job
3.1	Sal wood	0.20	Cum
4	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications		Job
4.1	Painting wood work with Deluxe Multi Surface Paint of required shade. Two or more coat applied @ 0.90 ltr/10 sqm over an under coat of primer applied @0.75 ltr/10 sqm of approved brand and manufacture	40.30	Sqm
5	Providing and fixing aluminium sliding door bolts, ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868), transparent or dyed to required colour or shade, with nuts and screws etc. complete :		Job
5.1	300x16 mm	9.00	Each

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6	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete :		Job
6.1	300x10 mm	9.00	Each
7	Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete :		Job
7.1	125 mm	9.00	Each
8	Renewal of old putty of glass panes (length)	61	Meter

Terms & Conditions:

1. Bidders should quote their rates as per the details of the job as stated above on their letterhead with official stamp and signature.
2. Prospective bidders may visit the site on any working day (Monday to Friday) between 10:00 A.M. and 5:00 P.M. before submission of their quotations.
3. The rates quoted should be inclusive of all but excluding taxes, which should be stated separately.
4. E-invoicing is mandatory as per Notification No. 61/2020 – Central Tax dated 30.07.2020.
5. IMU-KC reserves the right to increase or decrease the required quantities as mentioned above upto 25%.
6. The rates quoted should be valid for two months from the issuance of the letter inviting quotations. IMU-KC may place further orders with the same rates during the said period depending on requirements.
7. The work should be completed within 01 (one) month of placing order, failing which LD @ 0.5% per week or part of the week may be imposed upto a maximum of 10% of the value of the Purchase Order.
8. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
9. Last date of submission of quotation is 31.08.2026.
10. The quotation is to be submitted in sealed envelope clearly subscribing “Repair/Replacement of broken Window Glasses and damaged Doors at the Senior Hostel and Old Junior Hostel of Indian Maritime University – Kolkata Campus”.
11. The envelope should be addressed to the Dy. Registrar, Indian Maritime University, P – 19, Taratala Road, Kolkata — 700 088 and deposited in the Tender Box kept at the office of Director’s Secretariat (1st floor, Room No. 124) or can be sent by post.
12. The envelopes are to be sealed properly with gum and not by stapler pin.



13. Evaluation would be done based on the L1 in total amount quoted by the prospective firms.
14. Payment will be made through NEFT after successful completion of the work.
15. Notwithstanding anything specified in this letter inviting quotation, IMU-KC at its sole discretion, unconditionally and without assigning any reason, reserves the right:
 - (a) To accept or reject lowest bid or any other bid or all the bids.
 - (b) To accept any bid in full or in part.
 - (c) To reject the bid offer not conforming to the tender conditions.

Ankur 24/8/26
O.I.C. – Purchase