



भारतीय समुद्री विश्वविद्यालय
Indian Maritime University
(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकाता परिसर / Kolkata Campus

No. IMU-KC/Misc./17-18

Date: 30.01.2018

Sub: Quotation for Shifting of Materials from Management Block to IMU-Kolkata Campus

Sealed quotations are invited towards shifting of materials from the Management Block 40, Circular Garden Reach Road, 2nd floor, Kolkata - 700043 to P-19 Taratala Road, Kolkata - 700088 at IMU-Kolkata Campus.

The list of materials is mentioned in Annexure I which is attached herewith.

Terms & Conditions:

- (i) The rates quoted should be excluding taxes. GST rates should be quoted separately with HSN Code.
- (ii) The materials should be packed in good containers and shifted to the required place of IMU-KC with proper care.
- (iii) Item should be shifted from 15 (fifteen) days of placing order.
- (iv) There should not be any destruction/damage caused to the furniture, equipment & books. If there is any damage, the value of the same will be proportionately deducted from the payment of the firm.
- (v) Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
- (vi) Last date of submission of quotation is 14.02.2018
- (vii) The quotation is to be submitted in sealed envelope clearly subscribing " Quotation for Shifting of Materials " and deposit the same addressing to the Director at Indian Maritime University, P - 19, Taratala Road, Kolkata - 700 088. The envelope should be dropped in the Tender Box kept at the chamber of Dy. Registrar at Room No. 130 in the 1st floor of the Administrative Building of IMU-KC.
- (viii) Payment will be made through Bank Transfer (NEFT) after successful delivery of the items and their acceptance.

Amuljit 30/1/18
O.I.C.-Purchase

पि-19, तारातला रोड, कोलकाता - 700 088 / P-19, Taratala Road, Kolkata - 700 088
Email : director.kol@imu.co.in
Phone : (033) 2401 4673/74/76/78/1946, Fax : (033) 2401 4333, Hostel : 2401 4675

Annexure-I

| Sl. No. | Materials | Quantity |
|---------|----------------------------|-----------|
| 1. | Library Books | 7600 nos. |
| 2. | Back Volumes | 1500 nos. |
| 3. | Technical Literature | 1500 nos. |
| 4. | Files | 100 nos. |
| 5. | Glass Almirah | 06 nos. |
| 6. | Wooden Big Racks | 44 nos. |
| 7. | Wooden Small Racks | 31 nos. |
| 8. | Big & Small Round Tables | 02 nos. |
| 9. | Wooden Chairs | 16 nos. |
| 10. | Small Table (rectangular) | 17 nos. |
| 11. | Computers (defunct) | 07 nos. |
| 12. | Tray Rack | 07 nos. |
| 13. | Sofa Chair | 04 nos. |
| 14. | Steel Chair | 17 nos. |
| 15. | Steel Table Small | 01 no. |
| 16. | Wooden Drawer Small | 01 no. |
| 17. | Television (defunct) | 02 nos. |
| 18. | TV Showcase | 02 nos. |
| 19. | Newspaper & Magazine Stand | 02 nos. |
| 20. | Steel Drawer | 01 no. |
| 21. | Watch | 01 no. |

Amulya
20/1/18