

No: IMU-KC/Computer, UPS, etc./2016-17

Date: 26.12.2016

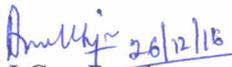
Sub: Quotation for Procurement of MS Office Pro Plus 2016 (Academic) at IMU-KC

Sealed quotations are invited towards supply of the following software for IMU-Kolkata Campus:

Sl.No.	Items	Qty.
01.	MS Office Pro Plus 2016 (Academic)	100 nos.

Terms & conditions:

1. The rates quoted should be comprehensive and inclusive of all taxes and delivery charges.
2. Only single rate should be quoted for above mentioned items.
3. Delivery Period should be clearly mentioned.
4. Delivery of the above item should be made at IMU - Kolkata Campus at P-19, Taratala Road, Kolkata 700 088.
5. Quotations for the above item in sealed envelopes superscribing "Quotation for MS Office Pro Plus 2016 (Academic)" addressed to the Director should reach this office positively by 09.01.2017. Quotations received after the due date will not be considered.
6. Payment will be made through Bank Transfer (NEFT) after successful delivery of the item and its acceptance.

 26/12/16
O.I.C. – Purchase