



**INDIAN MARITIME UNIVERSITY  
KOLKATA CAMPUS**

**P-19, Taratala Road, Kolkata – 700088**

**E-mail: *director.kolkata@imu.ac.in***

**Phone: Office: 2401-4673/74/76/77/78 Fax: 2401- 4333**

IMU-KC/LIB/2016-17/6

Date: 22.02.2017

**SUB: TENDER NOTICE FOR BOOKS OF M. TECH.**

Sealed quotation is invited for supply of books, addressed to the Deputy Registrar, Indian Maritime University-Kolkata Campus, P-19, Taratala Road, Kolkata-700088, superscripting the envelope “**Sealed quotation for supply of books of M. Tech**” and duly filled in as per the enclosed scheduled format. The last date & time of tender submission is **6<sup>th</sup> March, 2017 at 12.00 PM.**

**A. Tender – General Conditions:**

- i. Validity: The rates quoted by the intending bidder must be valid for 120 days from the date of opening of financial bid.
- ii. One Bid: Each bidder will make one bid only. Any bidder submitting more than one bid shall be rejected.
- iii. Preparation and Submission of Tenders & Late Tenders:  
Tender documents submitted should be complete & duly signed in all respects. Bidder should be carefully study the requirement and prepare his/her offer complying with all the provisions of the tender document and should fully satisfy with the Tender requirements etc. Tender found vague in part or otherwise in whatsoever form shall not be entertained. There should be no ambiguity whatsoever about the prices / discounts offered. All the pages / parts of Tender document of IMU-KC should be signed on all pages signifying the acceptance of the bidders (herein after referred to as booksellers / bidders) for various terms and conditions mentioned in the tender documents of IMU-KC. The Tender should be either posted or couriered so as to reach IMU-KC within the stipulated time and date. The Tender can also be deposited in the tender box kept in the IMU-KC Library prior to the time/date stipulated in the Tender Abstract above. Late tenders will be rejected. Bids sent by telex, fax, Email etc. (i.e. modes other than by way of speed post/ courier/ dropping in the box provided) shall not be accepted. The details sought through Forms in the Tender documents should be provided in the same format enclosed with the Tender document. **The tenders are to be furnished in Single sealed envelope duly signed by the bidder under single bid system.** The rates quoted in price bid enclosed in the Schedule format should be complete in all respects

*J. Pan*  
22-2-2017

and should be all inclusive. No additional payments will be allowed over and above the quoted rates. The suppliers should quote the rate as per the enclosed scheduled format. Discount should be mentioned item wise. If there are any discrepancies between % discount and Net prices, computation of amount stated in the Net price column shall be taken as final. All bids shall be made in accordance with the Tender Documents.

Financial Bid details are to be supplied in the format shown in Annexure -I with necessary documentary proofs. The list having the details like Titles and number of Copies for each title, author, etc. which are proposed to be procured through this tender is given in the Annexure -I.

**B. Financial Bid Evaluation:**

- i. Bidders should quote rate of discount (in percentage) offered on publishers' printed rate as per Annexure-I. IMU-KC is not bound to accept the lowest price quoted bid or any tender and also reserves the right of rejecting all or any of the tender without assigning any reason at any stage.
- ii. Booksellers have to quote for at least 80% of the books listed in Annexure-I (Titles / no. of copies). If the bookseller quotes less number of books (Titles / copies) in Annexure - I, the quote may be rejected by IMU-KC. The Comparison will be made for each title. A Comparative Statement of Net price after discount will be prepared based on the financial bids of all bidders. Orders will be placed on book sellers for the set of books in which the booksellers quoted the lowest price after discount. If delay is expected in delivery by the lowest quoted bidder due to the fact that the ready stock of books not maintained by the lowest bookseller, etc. IMU-KC reserve the right to place order with next higher net price quoted bookseller(s) in part or in full.
- iii. If there is same discount offered by the bidder, the decision of the committee shall be final.
- iv. Comparative Statement of financial bids shall be calculated as per tender opening date for exchange rate of foreign currency denominated books.
- v. Wherever the books are available in both hard bound and paper back, the price applicable for paperback should be quoted.

**C. Cancellation of Tender at Any Stage:**

- i. The IMU-KC reserves the right to accept or reject any tender and to annul the tendering process and reject any or all tenders at any time prior to award of the contract, without thereby incurring any liability to the affected Bidders or Bidders or any obligations to inform the affected Bidders or Bidders of the grounds for the purchaser's action
- ii. IMU-KC reserves the right to impose additional tender conditions or relax any of the tender conditions, as deemed fit by IMU-KC.

- iii. For any clarifications, the bidders / prospective bidders are requested to write to the following email id: [gjilani@imu.ac.in](mailto:gjilani@imu.ac.in) with a copy to [dradmin.kolkata@imu.ac.in](mailto:dradmin.kolkata@imu.ac.in)

**D. Amendment to Tender Documents**

IMU KC may, for any reason, suo motu or in response to a clarification by prospective bidder, modifies the tender documents by issuing amendments (addenda / corrigenda etc.) Three days prior to the last date for submission of tenders.

Any amendments thus issued will be hosted on the website: [www.merical.ac.in/tender](http://www.merical.ac.in/tender) up to three days prior to the last date specified for submission of the bids. All the bidders who have downloaded the Bid Document shall verify, whether any such amendments have been issued by IMU-KC, before submitting their bid and shall take cognizance of and include such amendment(s) in their submission. In any case, the amendment(s), if any, shall be binding on the Bidder. No separate notice / intimation of amendments will be sent to those who have downloaded the document from the web site/postal order.

**E. Terms & Conditions for the supply of the books:**

(i) **General:**

- a) The books to be supplied should be of current edition only and be of good condition.
- b) Ordered books shall be supplied along with authentic price proof, only of Publisher's Catalogue in case of foreign books, and in case of Indian books where the price is not printed on the book, submit an authentic document/s in support of price verification.
- c) RBI rate of exchange shall be used for currency conversion of foreign currency denominated books.
- d) Supplied damaged books, books with missing pages shall have to be accepted back by the supplier even after they have been stamped for accessioning with Vendor cost, otherwise the cost of the book will be deducted from the rest of the order value.
- e) IMU-KC reserves the right to procure the whole or a part of the books / split the order.
- f) The suppliers have to make the supplies of ordered books in total and supply of only portion of ordered books may not be accepted in any case. Keeping in view the issues like out of print/non availability etc. the supplier should be able to supply at least 90% of the ordered books.
- g) The Bidder shall be responsible for the proper packages so as to avoid any damages during transportation / delivery of materials.
- h) For any book which is not available in the market, the supplier has to intimate about its non-availability within a period of 5 days from the date of issuance of the order with a certificate/undertaking to that effect.
- i) As soon as the acceptance of the tender is communicated to the successful bidder, the contract shall be complete and binding upon him.
- j) The rates printed on books/price proof should not be altered /changed.

*gjilani*  
12-2-2017

- k) Any other terms and conditions as deemed fit by IMU-KC will be applicable and binding.
- l) Books are to be delivered in the Library at Indian Maritime University-Kolkata Campus, P-19, Taratala Road, Kolkata-700088 (West Bengal)
- m) Books tendered may be varied, increased or decreased in future, according to the changes, if any, in the future.
- n) Publishers Rate as per list must be attached with discount in the format enclosed as Annexure-I.
- o) Certificate stating that only latest edition of books are quoted must be submitted by the Bidder
- p) List of books proposed to be bought through this tender is enclosed as Annexure-I.
- q) In case of any variation/confusion in author, titles, edition, etc supply should be made after proper clarification from the Assistant Librarian, IMU-KC

**(ii) Price Schedule and Payment Terms:**

- a) Booksellers shall submit their pre-receipted bill/bills on revenue stamp in Triplicate, duly supported by the necessary documents after satisfactory completion of the order.
- b) No advance payment shall be made and payment shall be released after the receipt of supplies and report of committee/ librarian.
- c) The original currency should be mentioned in the bill in case of foreign publication.
- d) RBI exchange rate on the date of purchase order for Books shall be used for conversion of foreign currencies supported by a certificate Issued by a scheduled bank and countersigned by the supplier. All payments will be made in Indian rupees only.
- e) Net amount payable by IMU-KC for the supply of the books will be: For Indian books, Least of the publishers' printed price or the Gross Price proof i.e. publisher invoice or Publisher Catalogue minus discount offered by the bidder. In case of price in foreign currency denominated books, equivalent price in INR shall be arrived at applying the conversion date as on the date of IMU's purchase order, and subsequently, the method described for Indian books as stated above will be adopted.
- f) The payment will be released only after the entire supply has been received to the satisfaction of the Assistant Librarian, IMU-KC.
- g) The bill should bear the certificate from the supplier that books supplied are latest editions and that the prices have been charged correctly and in accordance with the latest publishers catalogue/invoice or importer/distributors invoice.
- h) The delivery shall be through registered/Book Post/Parcel/Courier/in person on the risk & responsibility of the firm on Door delivery basis. No freight/ transportation charges, loading and unloading charges, postage, Insurance or any other charges whatsoever shall be paid extra.
- i) The successful bidder shall have to certify on the body of the bill that rates charged are lowest offered by the publishers/distributors on these books.
- j) Taxes as per rules of Government applicable from time to time shall have to be paid and borne by the supplier.

*J. Pan*  
22.2.2019

- k) IMU-KC reserves the right to increase or decrease in the number of books, in which case order will be issued with proportionately increased or decreased qty.

#### **F. Terms of Delivery**

Free of cost delivery at Library Department, IMU-KC, Taratala Road, Kolkata – 700 088 within a maximum of 30 days for Indian edition and 45 days for foreign edition from the date of purchase order.

#### **G. Penalty Clauses**

- i. For delays-if the supplier fails to supply books as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price a sum equivalent to 2 percent of the price of delayed items for each week of delay or part thereof until actual delivery up to a maximum of 10 (ten) percent. Once the maximum reached, or even before, considering the urgency of the requirement, the purchaser may consider termination of the contract. This is without prejudice to the IMU-KC's right to cancel the tender immediately after the time line given in the purchase order and procure books from the next higher quoted bidder(s) or from elsewhere, since the time is the essence of the contract.
- ii. Termination for default: - The purchaser may, without prejudice to any other remedy or breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligation(s) under the contract. In the event of the termination of the contract by IMU-KC in whole or in part, the University may procure, upon such terms and in such manner as it deems appropriate the undelivered books and in which case IMU-KC reserve the right to determine that the supplier shall be liable to pay for any excess costs for such purchases. However, the supplier shall continue performance of the contract to the extent not terminated.
- iii. If the ordered books are not supplied, and the required "Non-availability Certificate" of the ordered books is not furnished within 5 days by the concerned supplier, IMU-KC reserve the right to deduct 10% amount of the unsupplied portion of the particular order from the bill(s) of the supplied books.

#### **H. INSPECTION**

Books will be accepted only after inspection by Assistant Librarian.

#### **I. RESOLUTION OF DISPUTES**

In case of a dispute or difference arising between the book supplier and the purchaser relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the Sole Arbitrator duly appointed by the IMU. The award of

*J. Panigrahi*  
22.2.2017

the arbitrator shall be final and binding to the parties concerned. Disputes, if any, are subject to the jurisdiction of Kolkata only.

*Filani*  
22.2.2017  
Assistant Librarian

### Financial Bid - Annexure-1

S. No.	Titles	Authors	Publishers	ISBN No.	Years	whether the edition quoted is latest (Yes/No)	No. Of Copies	Curr.	Unit price in respective currency (least of prices printed in book, publisher catalogue, or publisher Invoice)	Gross Price in Respective Currency	Discount (%)	Net Amount after Discount (in respective currency)
1	Fuel cell fundamentals	R O' Hayre, S-W Cha, W Colella & F B Prinz	John Wiley	9781119113805	2016	3rd	2					
2	Fundamentals of Heat and Mass Transfer	F.P. Incropera, T. L. Bergman, D.P. DeWitt, and A.S. Lavine	Wiley	9788126542734	2013	7th	4					
3	Gas Turbine Theory	<i>Herb Sarvanamutto, H. Cohen &amp; GFC Rogers</i>	<i>Pearson Education</i>	9788178085340	2006	5th	10					
4	Internal Combustion Engine Fundamentals. Automotive technology series	J.B. Heywood	Tata McGraw-Hill	9781259002076	2011		5					

P. Han  
 22.2.2015

5	<i>Introduction to Marine Engineering</i>	D.A. Taylor	Elsevier	9781483142210	2014		10					
6	Introduction to Practical Marine Engineering	A.L. Rowen, R. Gardner, J. Femenia, D.S. Chapman, and E.G. Wiggins	Society of Naval Architects	9780939773480	2005		3					
7	Marine Systems Identification, Modeling and Control	T. Roskilly and R. Mikalsen	Elsevier	9780080999968	2015		3					
8	Properties of Materials: Anisotropy, Symmetry, Structure	Robert. E. Newnham	Oxford University Press	9780198520764	2004		3					
9	<i>Electrical Machines, Drives and Power Systems</i>	Theodore Wildi	Pearson Education	9789332518537	2013	6th	10					
10	Programmable Controllers: Theory and Implementation	L.A Bryan and E.A. Bryan	Industrial Text Co	9780826913005	2003		3					
11	Information Technology Management	E. Turban and L. Volonino	Wiley: New Delhi	9788126558711	2015		5					
12	<i>Management Information Systems</i>	EFF, O.Z.	Cengage Learning	9788131519066	2013	6th	10					
13	Management Information System	SADAGOPAN, S.	Prentice Hall India: New Delhi	9788120348929	2014	2nd	5					
14	Management Information Systems	J.A. O'Brien and G.M. Marakas	Mc Graw Hill: New Delhi.	9781259026713	2013	10th	5					
15	Management Information Systems Active	K.C. Laudon and J.P. Laudon	Prentice Hal	9780131409163	2003	8th	3					

	book											
16	Essentials of Statistics for Business and Economics	D.R. Anderson, D.J. Sweeney, T.A. Williams, J.D. Camm, and J.J. Cochran	Cengage Learning	9780324653212	2008	5th	4					
17	Introduction to Operations Research with Student Access Card	Frederick S. Hillier	McGraw Hill: New Delhi	9780077298340	2009	9 <sup>th</sup>	5					
18	Quantitative Analysis for Management	B. Render, R.M. Stair, E. Hanna, and T.S. Hale	Pearson Education	9780134543161	2017	13th	5					
19	Quantitative Methods for Business Decisions	Charles A Gallagher and Hugh J Watson	McGraw Hill	9780070227514	1980		1					
20	<i>Statistics for Management</i>	<i>R.I. Levin</i>	<i>Dorling Kindersley Pvt Ltd</i>	<i>9788177585841</i>	<i>2008</i>	<i>7<sup>th</sup></i>	<i>10</i>					
21	Computational Optimization of Internal Combustion Engines.	Y. Shi, H.W. Ge, and R.D. Reitz	Springer	9780857296184	2011	1st	1					
22	<i>Internal combustion engine fundamentals</i>	<i>Heywood JB</i>	<i>McCraw-Hill Company, New York.</i>	<i>9781259002076</i>	<i>2011</i>	<i>1st</i>	<i>10</i>					
23	Applied Regression Analysis	N.R. Draper and H. Smith	Wiley	9780471170822	1998	3rd	3					
24	Genetic algorithms and engineering designs	Gen M, Cheng R	Wiley, New York	9780471127413	1997		2					

25	Adaptation in natural and artificial systems: an introductory analysis with applications to biology, control, and artificial intelligence	John H Holland	MIT press, Cambridge	9780262581110	1992		5					
26	Atomization and Sprays	Lefebvre AH	Hemisphere, New York	9781498736251	2017		1					
27	<i>Electronic Instrumentation and Measurements</i>	<i>D. A. Bell</i>	<i>Oxford University Press</i>	<i>9780195696141</i>	<i>2006</i>	<i>3rd</i>	<i>10</i>					
28	Principles of Industrial Instrumentation	D. Patranabis	Tata McGraw Hill, New Delhi	9780070699717	2010	3rd	5					
29	Digital Measurement Techniques	T. S. Rathore	Alpha Science International	978-1842650431	2003	2nd	3					
30	Mechatronics System Design	Dev Das Shetty, Richard A. Kolk	Cengage Learning	9788131518281	2012	2nd	5					
31	Industrial Robotics-Technology, programming and Applications	M.P.Groover, M.Weiss ,R.N. Nagel, Dutta,A.	Tata McGraw-Hill Education	9781259006210	2012	2nd	5					
32	<i>Handbook on Energy Audit and Environment Management</i>	<i>Y.P. Abbi and S. Jain</i>	<i>The Energy and Resources Institute, TERI</i>	<i>9788179930922</i>	<i>2006</i>		<i>10</i>					
33	Handbook of Energy Audits	Albert Thumann , Terry Niehus , William J. Younger	The Fairmont Press	088173685-6	2010	9th	1					

34	Commentary on MARPOL Consolidated Edition –Volume A & B		Bhandarkar Publications				5					
35	Pollution Prevention Equipment Under MARPOL	IMO	IMO	9789280114706	2006		5					
36	Prevention of Pollution of the Marine Environment from Vessels	M.S. Karim	Springer	978331910607-6	2015		3					
37	International Safety Guide for Oil Tankers and Terminals	IMO	Witberby Seamanship	9781856092913	2006	5th	1					
38	Guidelines For The Control And Management Of Ships' Biofouling To Minimize The Transfer Of Invasive Aquatic Species	IMO	IMO	9789280115451	2012		5					
39	MARPOL Consolidated Edition 2011	IMO	Witberby Seamanship	9789280115321	2012		3					
40	<i>Research Methodology: Methods and Techniques</i>	C.R. Kothari	<i>New Age Publishers</i>	9788122436235	2016	3rd	10					
41	Cryogenic Heat Transfer	R.F. Barron and G.F. Nellis	CRC Press	9781482227444	2016	2nd	2					
42	Fundamentals of Heat and Mass Transfer	F.P. Incropera, T.L. Bergman, D.P. De Witt, and A.S. Lavine	Wiley	9780470646168	2011	6th	1					

43	Convection heat transfer	A. Bejan	Wiley	9780470900376	2013	4th	2						
44	International Code for the Construction and Equipment of Ships Carrying Liquefied Gases in Bulk: IGC Code.	IMO	IMO Publication	9789280112771	1993		10						
45	Liquefied Gas Handling Principles on Ships and in Terminals.	G. McGuire and B. White	Witherby & Company	9781856097147	2016	th	1						
46	Liquefied Gases: Marine Transportation and Storage	Alain Vaudolon	Whiterby Publication	9781856091978	2000		3						
47	Mechanics of Marine Vehicles	B.R. Clayton	Springer US	9780419126607			2						
48	SWATH Ships	C. Kennell	Society of Naval Architects, Ship Design Committee		1992		10						
49	Principles of naval architecture. Principles of Naval Architecture	E.V. Lewis	Society of Naval Architects, and Marine Engineers		1989		1						
50	Introductions to Operations Research	Frederick K. Hiller, Bodhibrata Nag, Preetam Basu and Gerald J. Lieberman	Tata McGraw Hill	9780071333467	2012	9 <sup>th</sup>	10						
51	Operations Management	SUBIMAL BHATTACHARY	PHI India	9788120349780	2014		5						

*planned*  
*52*  
*22-2-2017*

		A											
	Operations Management	Render Barry Rajashekhhar Heizer, Jay	Pearson	9789332548985	2014	11 <sup>th</sup>	5						

The above prices are all Inclusive and on Door Delivery basis at IMU-Kolkata Campus.

Signature of the Authorized Signatories