



भारतीय समुद्री विश्वविद्यालय Indian Maritime University

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकाता परिसर / Kolkata Campus

No. IMU-KC/Misc./17-18

Date: 22.08.2017

Sir,

Sub: Quotation for Shifting of Materials at IMU-Kolkata Campus

Sealed quotations are invited towards shifting of materials of Management Block from 40, Circular Garden Reach Road, Kolkata – 700043 to P-19 Taratala Road, Kolkata – 700088 at IMU-KC. The list of materials are mentioned in Annexure I which is attached herewith.

Terms & Conditions:

- (i) The rates quoted should be inclusive of all charges but excluding taxes.
- (ii) The materials should be packed in good containers and shifted to the required place of IMU-KC with proper care.
- (iii) There should not be any destruction/damage caused to the furniture/equipment. If there is any damage, the value of the same will be proportionately deducted from the payment of the firm.
- (iv) Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
- (v) Quotations for the above in sealed envelopes superscribing "Quotation for Shifting of Materials" addressed to the Director should reach this office positively by 04.09.2017. Quotations received after the due date will not be considered.
- (vi) Payment will be made through Bank Transfer (NEFT) after successful delivery of the item and its acceptance.

Anurag 22/8/17
O.I.C. - Purchase

Annexure-I

Room No. 85			
Sl. No.	Item	Specification	Qty.
1.	Plastic Chair with arm		13
2.	Cane Chair		02
3.	Table	2.5'x1.5'x2.5'	01
4.	Fan (Standing)		01
5.	Board	1. 5' x4' 2. 6' x 4'	02
6.	Table	2' x 3' x 2.5'	01
7.	Over Head Projector		01

Room No. 80A			
Sl. No.	Item	Specification	Qty.
1.	Wooden Cabinet	7' x 6'x1.5'	01
2.	Wooden Cabinet	5' x 2.5' x 1.5'	01
3.	File Cabinet	1.5'X 2.5' x2.5'	01
4.	Table	2.5'x 1.5'x2.5'	01
5.	Table	4'x3.5'x1.5	01
6.	Ship Model		01
7.	Writing Table (L-Shaped)	6'x4'x3'	01
8.	Table	6'x1.5'x2.5'	01
9.	Telephone Set		02
10.	Table	2.5'x1.5'x2.5'	01
11.	Computer Table		01
12.	Cushion Chair with easter wheel		01
13.	Computer with CPU		01
14.	Wooden stand board		01
15.	D. Link Switch		01

Room 80			
Sl. No.	Item	Specification	Qty.
1.	Wooden cabinet	5'x2.5'x1.5'	02
2.	Cane Chair		05
3.	Cushion Chair		03
4.	Computer Table		01
5.	Writing Table (L-Shaped)	6'x4'x3'	01
6.	Table	6'x1.5'x2.5'	01
7.	Table	2.5'x1.5'x2.5'	01

Annexure-I

MDP			
Sl.No.	Item	Specification	Qty.
1.	Air conditioner		03
2.	Table	5'x1'x3'	01
3.	Table	2.5'x2'x3'	01
4.	Table	2.5'x2'x3'	01
5.	Board with wooden frame	6'x4'	01

Room 127			
Sl. No.	Item	Specification	Qty.
1.	Sofa	03 seater	01
2.	Table with 3 drawer	4'x2'	05
3.	Computer table		10
4.	Almirah	Height 6.5'	07
		Height 5.5'	03
		Height 4.5'	01
5.	File rack	2'x1.5'x3'	04
6.	Iron Filer rack	2'x1.5'x3'	04
7.	Godrej (IIPM/19c/fc/01) Storage safe		01
8.	Fire proof file cabinet	Chubb Steelage	01
9.	Wooden file cabinet	6.5'x5'x1.5'	03
10.	Table	5'x3'	01
11.	Table with 3 drawer	4'x3'	01
12.	Iron Locker (IIPM/19B/PS/01)	2'x2'x2'	01
13.	Cane Chair		12
14.	Cushion Chair		19
15.	Executive Chair		02
16.	Typewriter		02
17.	Computer	LCD	02
18.	Tender Box		01
19.	Stabilizer		01
20.	File rack	5'x2.5	07
21.	Executive Table	5'x3'x3'	01
22.	Wooden file cabinet	5'x1.5'x2.5'	02
23.	Wooden Table	5'x2.5'	01
24.	Wooden file cabinet	5'x1.5'x1.5'	01
25.	Miscellaneous Table	3'x2'	03
26.	Lan switch cabinet	3'x2'x3'	01
27.	Lan Printer		01
28.	Fax Machine		01

Annexure-I

Director Room			
Sl. No.	Item	Specification	Qty.
1.	Sofa	03 seater	01
2.	Sofa	01 seater	03
3.	Cushion Chair		02
4.	Executive Chair		05
5.	Center Table		05
6.	Executive table with side table		01
7.	Computer	LCD	01
8.	Computer	CPU	01
9.	Computer	UPS	01
10.	Stool		01

P.A. Room			
Sl. No.	Item	Specification	Qty.
1.	Cane Chair		02
2.	Almirah		01
3.	Cushion Chair		01
4.	Computer	CRT	01
		CPU	01
		UPS	01
5.	Table		01
6.	Small centre Table		01
7.	Office Table	2.5'x5'x2.5'	01
8.	Fax machine		01
9.	Steel file cabinet	2'x.5'x5'	01
10.	Wooden file rack	5'x1.5'x1'	01

In front of Marine office and Marine Faculty room			
Sl. No.	Items	Specification	Qty.
1	Three Seater steel sofa		03