

Date: 19.06.2017

**Minutes of Pre-Bid Meeting towards the Tender for Uniform for Cadets at IMU-KC**

The Pre-Bid meeting towards the Tender for Uniform for Cadets at IMU-KC was held on 19.06.2017 at the Conference Hall of IMU-KC. Representatives of 4 nos. Firms and the officers of IMU-KC participated in Pre-Bid Meeting.

**Representatives of the following Firms were present:**

1. M/s. Monsons
2. M/s. Asian Garments
3. M/s. Status Collection
4. M/s. Rimi's Creation

**IMU-KC Officers Present:**

1. Shri K. Kathirvel, Dy. Registrar
2. Shri M. Saravanan, DFO
3. Shri K. Das, Associate Prof.
4. Shri A. Mukherjee, O.I.C. - Purchase
5. Shri A. Mall, Asst. Registrar

**The following points were discussed in the meeting:**

1. Representative of M/s. Status collection asked whether it is mandatory to quote price of all items in a Package. It was confirmed that it is mandatory as per the terms and conditions of the Tender.
2. Representative of M/s. Status collection further clarified whether the rates would be valid for a period of 1 year or it may be extended. It was clarified that as per the condition of the Tender the contract would be valid for a period of 1 year initially and can be extended based on satisfactory performance.
3. Representative of M/s. Rimi's Creation asked whether measurement has to taken for Sports Uniform or they will be of standard size and whether they will have to deliver the items in packets. It was replied that measurements have to be taken and delivered in packets that will be visible from outside by putting the registration no. of the Cadets.
4. Representative of M/s. Asian Garments had asked whether the time for the delivery of the uniform items will be extended. It was clarified that as per the condition of the Tender, measurements have to be taken from the Cadets within 7 days of placing Order and delivery have to be made within 45 days after taking measurement. No extension of time will be given after such period for delivery of the uniform items.
5. Representative of M/s. Status collection asked whether individual orders would be counted towards eligibility criteria. It was stated that only institutional/official orders would be considered and not individual orders.

6. Representative of M/s. Monsons asked about the impact on the rates if GST is applicable from 1<sup>st</sup> July, 2017. It was clarified by DFO, IMU-KC that if GST is applicable from 1<sup>st</sup> July, 2017, then such rates will be applicable. It was further stated that the Suppliers can quote the base rate of the items and indicate the prevailing Tax rate separately when they will quote the price of the items. However, if GST is applicable then that rate will be added to the items. If higher tax rate is stated in GST, IMU-KC will pay that rate. On the other hand, if lower tax rate is stated in the GST, then the benefit of the lower tax rate has to be passed on to IMU-KC by the Suppliers. A corrigendum will be given in the website regarding the Format of the Price Bid where the base rate and the tax part will be shown separately. The Suppliers can quote as per the new format.

The meeting ended with a vote of thanks.

**Section VII : Format of Financial/Price Bid for Supply of Uniform to the Cadets of IMU-Kolkata Campus**

SI No.	ITEMS	ESTIMATED QTY	UNIT PRICE	ESTIMATED VALUE (Excluding Tax)	PRESENT TAX RATE %	TAX VALUE	TOTAL VALUE (Including Tax)
A	B	C	D	E=C x D	F	G= E x F	H = E + G
<b><u>PACKAGE "A" - STITCHED UNIFORM</u></b>							
1	Stitched White Terry Cotton Shirt (Half Sleeves)	3234					
2	Stitched White Terry Cotton Shirts (Full Sleeves)	1617					
3	Stitched White Terry Cotton Half Pant	2156					
4	Stitched White Terry Cotton Trouser	1078					
5	Stitched Black Terry Cotton Trouser	1078					
6	Stitched Boiler Suit (Orange Colour) Full Sleeves	1111					
7	Stitched Full White Set – Tunic & Trouser	253					
8	Navy Blue Woollen Blazer with IMU insignia	286					
Total of Package "A"							
<b><u>PACKAGE "B" - UNIFORM ACCESSORIES</u></b>							
1	Peak Cap	539					
2	Beret Cap	1078					
3	White Nylon belt with buckle	792					
4	Black belt with buckle	792					
5	Black Nylon Socks in pairs	1617					
6	White Nylon Socks in pairs	1617					
7	White Nylon Stockings (Knee length) in pairs	2156					
8	Epaulettes with evershine buttons and laces	1078					
9	White Turban for SIKH Cadets only	8					
10	Navy Blue Turban for SIKH Cadets only	8					
11	Name Plate	792					
12	Safety Helmet (for working in Workshop)	539					
13	Black Terry cotton Tie with monogram	539					
14	Navy Blue Terry cotton Tie with monogram	286					
15	Garter (in pairs)	1617					
16	Swimming Trunk (Boys) & Swimming Suit (Girls)	286					
Total of Package "B"							

**PACKAGE "C" - SHOES**

1	Black Leather Shoes with laces in pairs	792					
2	Safety shoes with laces in pairs	539					
3	Sports Shoes with laces in pairs	1078					
4	White Buckskin Shoes	253					
Total of Package "C"							

**PACKAGE "D" - SPORTS UNIFORM**

1	Sports Shirts (T-Shirt) Red	1364					
2	Sports Shirts (T-Shirt) Sky Blue	1364					
3	Sports shorts - Dark Blue	1078					
4	Sports shorts - Black	1078					
5	Sports stockings – Light Blue with Dark Blue band	539					
6	Sports stockings - Red with Black band	539					
7	Tracksuit - Maroon with cream stripe	286					
Total of Package "D"							

\* Comparison will be based on total of Col. No. E for each package.

\* Only applicable tax will be considered.

\* If there is increase in the rate of tax due to GST etc. the increase will be borne by IMU-KC upon production of proof by bidder.

\* If there is decrease in the rate of tax, the bidder shall charge only at the reduced rates i.e. the benefit to be passed on to IMU-KC.